



**UNITED for PROGRESS**  
NEIGHBORHOODS

**UP Neighborhoods  
Sample Budget Template  
Year 1**

<b>Category</b>	<b>Year 1</b>	<b>Convening Agency In Kind</b>	<b>Up Neighborhoods Request</b>
<b>Personnel Costs</b>			
<i>Community Coordinator</i>			
<i>% Executive Director</i>			
<i>% Administ. Asst.</i>			
<b>Operating Support</b>			
<i>% Overhead</i>			
<i>Office space</i>			
<b>Equipment</b>			
<i>Computer</i>			
<b>Grass Roots Communications</b>			
<i>Printing</i>			
<i>Webmaster</i>			
<b>Early Action Grants</b>	20,000		20,000
<b>Meeting Expenses</b>			
<i>Consultant</i>			
<i>Space Rental</i>			
<b>Total Costs</b>			
<b>Total Request</b>			

**Up Neighborhoods Budget  
Year 2**

<b>Category</b>	<b>Year 2</b>	<b>Convening Agency In Kind</b>	<b>Up Neighborhoods Request</b>
<b>Personnel Costs</b>			
<i>Community Coordinator</i>			
<i>% Executive Director</i>			
<i>% Administ. Asst.</i>			
<b>Operating Support</b>			
<i>% Overhead</i>			
<i>Office space</i>			
<b>Equipment</b>			
<i>Computer</i>			
<b>Grass Roots Communications</b>			
<i>Printing</i>			
<i>Webmaster</i>			
<b>Early Action Grants</b>	20,000		20,000
<b>Meeting Expenses</b>			
<i>Consultant</i>			
<i>Space Rental</i>			
<b>Total Costs</b>			
<b>Total Request</b>			

