Virginia LISC and Henrico County are partnering together to provide relief to small businesses harmed by the COVID-19 pandemic.

The Henrico County Microenterprise Relief Fund is a $300,000 fund created to provide grants to support microenterprises in Henrico County. Eligible small businesses will receive grants up to $10,000 to cover payroll, rent, utilities, vendor bills, and COVID-19 recovery related expenses.

The Fund is made possible by Henrico County Community Development Block Grant (CDBG) funding provided by the Department of Housing and Urban Development. CDBG is a type of federal funding with specific eligibility criteria.

**Grant Awards:**
Between $3,000 and $10,000.

**Permitted Uses:**
- **Payroll:** costs only for employees (full-time and part-time), not contract labor.
- **Rent payments:** rent between March 16, 2020 and the application date.
- **Utility payments:** payments between March 16, 2020 and the application date.
- **Vendor bills:** for goods already purchased that are unable to be sold, returned, or used due to the COVID-19 pandemic.
- **Response and Recovery:** items purchased to operate safely during the COVID-19 pandemic, such as personal protection equipment (PPE), retrofits to your physical establishment, etc.
Eligibility:

**Microenterprise:** 5 or fewer employees, one of whom owns the enterprise.

**Income:** Owner’s household income is at or below 80% of the area median income.

**Years of Operation:** Business must have been in operation as of March 16, 2019.

**License:** Possess a valid Henrico County business license.

**Financial Obligations:** Current on all financial obligations to Henrico County as of March 16, 2020, including utilities, property taxes, real estate taxes, and meals tax, if applicable.

**Zoning:** In compliance with Henrico County zoning regulations, including restrictions on home businesses.

**Ineligible Business Types:**

- Any business where entry or sales of primary goods is limited to persons 18 or 21 years of age or older
- Payday lenders, credit unions, banks, check cashing, and other financial institutions
- Fortune and palm readers
- Bed and breakfasts, including Airbnb or other property or vacation rentals
- Real estate and property management companies
- Nonprofit organizations
- Visit [www.virginialisc.org](http://www.virginialisc.org) for a complete list of ineligible business types

**Required Documents**

- Proposed use of funds up to $10,000 itemized by type and amount dedicated
- Documentation that the owner’s household income is at or below 80% AMI
- Complete W-9 and ACH form
- Documentation that the business is a microenterprise with up to 5 employees, one of whom owns the enterprise
- Upon review, additional information may be requested

*LISC recommends that you begin collecting this information. If you are selected, you will be required to submit the documentation to prove eligibility.*

Visit [https://lisc.tfaforms.net/214](https://lisc.tfaforms.net/214) to start your application.

**Application Deadline:** Rolling application process

**For more information:**

Review the program web page at [www.virginialisc.org](http://www.virginialisc.org)

Get in touch with LISC Virginia at [vasb@lisc.org](mailto:vasb@lisc.org)