Virginia LISC and Chesterfield County are partnering together to provide relief to small businesses harmed by the COVID-19 pandemic.

The Chesterfield County Microenterprise Relief Fund was created to provide grants to support microenterprises in Chesterfield County. Eligible small businesses will receive grants up to $10,000 to cover payroll, rent, utilities, vendor bills, and COVID-19 recovery related expenses.

The Fund is made possible by Chesterfield County Community Development Block Grant (CDBG) funding provided by the Department of Housing and Urban Development. CDBG is a type of federal funding with specific eligibility criteria.

**Grant Awards:**
Between $3,000 and $10,000.

**Permitted Uses:**
- **Payroll**: costs only for employees (full-time and part-time), not contract labor.
- **Rent payments**: rent between March 16, 2020 and the application date.
- **Utility payments**: payments between March 16, 2020 and the application date.
- **Vendor bills**: for goods already purchased that are unable to be sold, returned, or used due to the COVID-19 pandemic.
- **Response and Recovery**: items purchased to operate safely during the COVID-19 pandemic, such as personal protection equipment (PPE), retrofits to your physical establishment, etc.
Microenterprise: 5 or fewer employees, one of whom owns the enterprise.

Income: Owner’s household income is at or below 80% of the area median income.

Years of Operation: Business must have been in operation as of March 16, 2019.

License: Possess a valid Chesterfield County business license.

Financial Obligations: Current on all financial obligations to Chesterfield County as of March 16, 2020, including utilities, property taxes, real estate taxes, and meals tax, if applicable.

Zoning: In compliance with Chesterfield County zoning regulations, including restrictions on home businesses.

Ineligible Business Types:

- Any business where entry or sales of primary goods is limited to persons 18 or 21 years of age or older
- Payday lenders, credit unions, banks, check cashing, and other financial institutions
- Fortune and palm readers
- Bed and breakfasts, including Airbnb or other property or vacation rentals
- Real estate and property management companies
- Nonprofit organizations
- Visit [www.virginialisc.org](http://www.virginialisc.org) for a complete list of ineligible business types

Required Documents

- Proposed use of funds up to $10,000 itemized by type and amount dedicated
- Documentation that the owner’s household income is at or below 80% AMI (2018 and 2019 tax returns)
- Complete W-9 and ACH form
- Documentation that the business is a microenterprise with up to 5 employees, one of whom owns the enterprise
- DUNS Number
- Upon review, additional information may be requested

* LISC recommends that you begin collecting this information. If you are selected, you will be required to submit the documentation to prove eligibility.

Visit [https://lisc.tfaforms.net/126](https://lisc.tfaforms.net/126) to start your application.

Application Deadline:

Rolling application process

For more information:

Review the program web page at [www.virginialisc.org](http://www.virginialisc.org)

Get in touch with LISC Virginia at [vasb@lisc.org](mailto:vasb@lisc.org)